A SGS II level teaching assistant is required to help with the coordination and delivery of the IBBME Undergraduate Summer Research Program (USRP). Ideal qualifications include:

- previous undergraduate teaching experience;
- ease and ability in addressing an audience (~75 people), as well as individual students;
- exceptional scientific writing skills, as well as oral presentation skills;
- familiarity with the peer review process for scientific publications as well as authorship on published research papers.

Duties will include organizing supporting professional development workshops and speakers (professors; industry). The candidate will also be responsible to provide students participating in the summer program with feedback on written assignments and oral presentations, assisting with planning and coordinating group presentations and other various events.

Please note that this is not a specific course assignment.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Approximate Number of TA’s</th>
<th>Approx. Number of hours/TA</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>USRP 2018</td>
<td>Undergrad Summer Research Program</td>
<td>1</td>
<td>48</td>
<td>D. Kilkenny</td>
</tr>
</tbody>
</table>

The dates of appointment for this assignment are **April 23, 2018 through to August 17, 2018**. The rate of pay for 2017-18 is $44.44 per hour.

The Department hiring policy is available for reference in the General Office, RS 407C and at the CUPE, Local 3902 office.

Applicants are required to fill out an application form and email it to hr.ibbme@utoronto.ca by **April 12, 2018**. Please note that applicants should be able to communicate in English, both verbally and in written work.

If during the application and/or selection process you require accommodation due to a disability, please contact Elizabeth Flannery at 416-946-7310 or hr.ibbme@utoronto.ca.

08.03.2018